Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1
Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme
[1]

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions
Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*
Start of validity	2022/2023
End of validity	To be renewed online via the EWP as soon as possible and until academic year 2028/2029

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[1] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[2] (email, phone)	Websites (General/Faculties/ Course catalogue)
Università degli Studi di Roma UnitelmaSapienza **Rome (ITALY)**	**I ROMA27**	*Erasmus and International Mobilities Commission* erasmus@unitelmasapienza.it T +39 06 99580131	https://www.unitelmasapienza.it/en/students/erasmus-en/ https://www.unitelmasapienza.it/wp-content/uploads/2022/06/ERASMUS_COURSE_CATALOGUE_ENG_ITA_2022-2023.pdf
Universidad Internacional de Andalucía **Sevilla (ESPAÑA)**	**E SEVILLA05**	Vicerrectorado de Estudiantes y Relaciones con la Comunidad Universitaria v.estudiantes@unia.es +34954452299	www.unia.es

B. Mobility numbers[3] per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education –Clarification (optional)	Study cycle [short cycle, 1st , 2nd or 3rd] (optional)*	Number of student mobility period		
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships
I ROMA27	E SEVILLA05	• 042 - Law	• 0421 - Law	•• 0311 – Economics • 0312 - Political sciences and civics • 0314 - Sociology a	*2nd or 3rd*	2	6 months each (total 12 months)	/
I ROMA27	E SEVILLA05	• 03 - Social sciences, journalism and information	• 031 - Social and behavioural sciences	• 0311 – Economics • 0312 - Political sciences and civics • 0314 - Sociology and cultural studies	*2nd or 3rd*	1	6 months each (total 6 months)	/

[2] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

[3] Mobility numbers can be given per sending/receiving institutions and per education field (optional*: https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf)

FROM	TO	Subject area code	Subject area name					
I ROMA27	E SEVILLA05	• 04 - Business, administration and law	• 041 - Business and administration	• 0411 - Accounting and taxation • 0412 - Finance, banking and insurance • 0413 - Management and administration • 0414 - Marketing and advertising	*2nd or 3rd*	3	6 months each (total 18 months)	/
E SEVILLA05	I ROMA27	• 042 - Law	• 0421 - Law	/	*2nd or 3rd*	2	6 months each (total 12 months)	/
E SEVILLA05	I ROMA27	• 03 - Social sciences, journalism and information	• 031 - Social and behavioural sciences	• 0311 – Economics • 0312 - Political sciences and civics • 0314 - Sociology and cultural studies	*2nd or 3rd*	1	6 months each (total 6 months)	/
E SEVILLA05	I ROMA27	• 04 - Business, administration and law	• 041 - Business and administration	• 0411 - Accounting and taxation • 0412 - Finance, banking and insurance • 0413 - Management and administration • 0414 - Marketing and advertising	*2nd or 3rd*	2	6 months each (total 12 months)	/

☒ Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training [total number of staff]	Staff Mobility for Training [total number of days]
IT ROME27	E SEVILLA05	• 042 - Law	• 0421 - Law	2	7 days each (total 14 days)	/	/
IT ROME27	E SEVILLA05	• 03 - Social sciences, journalism and information	• 031 - Social and behavioural sciences	1	7 days each (total 7 days)	/	/
IT ROME27	E SEVILLA05	• 04 - Business, administration and law	• 041 - Business and administration	2	7 days each (total 14 days)	/	/
IT ROME27	E SEVILLA05	/	/	/	/	1	7 days each (total 14 days)
E SEVILLA05	IT ROME27	• 042 - Law	• 0421 - Law	/	7 days each (total 14 days)	/	/
E SEVILLA05	IT ROME27	• 03 - Social sciences, journalism and information	• 031 - Social and behavioural sciences	/	7 days each (total 7 days)	/	/
E SEVILLA05	IT ROME27	• 04 - Business, administration and law	• 041 - Business and administration	/	7 days each (total 14 days)	/	/

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[4]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I ROMA27	ALL	Italian	English	B1	B2
E SEVILLA05	ALL	Spanish	English	B1	B1

D.   Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I ROMA27	The 15th day of March, April, May and June	The 15th day of September, October, November and December
E SEVILLA05	The 15th day of March, April, May and June	The 15th day of September, October, November and December

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I ROMA27	The 15th of March, April, May and June	The 15th of September, October, November and December

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[4] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

E SEVILLA05	The 15th day of March, April, May and June	The 15th day of September, October, November and December

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA27	*Erasmus and International Mobilities Commission* Valentina Mariani erasmus@unitelmasapienza.it +39 06.99580131	https://www.unitelmasapienza.it/en/students/erasmus-en/ https://www.unitelmasapienza.it/wp-content/uploads/2022/06/ERASMUS_COURSE_CATALOGUE_ENG_ITA_2022-2023.pdf
E SEVILLA05	*Área de Cooperación* Mercedes Prieto Casa m.prieto@unia.es +34954462299	www.unia.es

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I ROMA27	• Formal nomination by the partner Institution; • Digital Learning Agreement for studies/Traineeship + OLA; • OLS assessment results • Italian Language certificate in case of ITALIAN courses selected in the OLA	• Subject area code /ISCED • EQF level	https://www.unitelmasapienza.it/en/students/erasmus-en/ https://www.unitelmasapienza.it/en/students/erasmus-en/incoming-students/
E SEVILLA05	• Formal nomination by the partner Institution;	• Subject area code /ISCED • EQF level	www.unia.es

	• Digital Learning Agreement for studies/Traineeship + OLA; • OLS assessment results • Spanish Language certificate in case of SPANISH courses selected in OLA		

The receiving institution will send its decision within 2 weeks, **and no later than 5 weeks.**

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA27	***Erasmus and International Mobilities Commission*** Valentina Mariani erasmus@unitelmasapienza.it +39 06.99580131	https://www.unitelmasapienza.it/en/students/erasmus-en/ https://www.unitelmasapienza.it/wp-content/uploads/2022/06/ERASMUS_COURSE_CATALOGUE_ENG_ITA_2022-2023.pdf
E SEVILLA05	***Área de Cooperación*** Mercedes Prieto Casa m.prieto@unia.es +34954462299	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA27	*Erasmus and International Mobilities Commission* Valentina Mariani erasmus@unitelmasapienza.it +39 06.99580131	https://www.unitelmasapienza.it/en/students/erasmus-en/ https://www.unitelmasapienza.it/wp-content/uploads/2022/06/ERASMUS_COURSE_CATALOGUE_ENG_ITA_2022-2023.pdf
E SEVILLA05	*Área de Cooperación* Mercedes Prieto Casa m.prieto@unia.es +34954462299	www.unia.es

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA27	*Erasmus and International Mobilities Commission* Valentina Mariani erasmus@unitelmasapienza.it +39 06.99580131	https://www.unitelmasapienza.it/en/students/erasmus-en/ https://www.unitelmasapienza.it/wp-content/uploads/2022/06/ERASMUS_COURSE_CATALOGUE_ENG_ITA_2022-2023.pdf
E SEVILLA05	*Área de Cooperación* Mercedes Prieto Casa	www.unia.es

	m.prieto@unia.es	
	+34954462299	

4. Additional information

An Arrival Letter will be issued by the receiving institution to the student after enrolment procedures.

A Transcript of Records (TOR) will be issued by the receiving institution no later than 2 weeks after the assessment period has finished at the receiving HEI.

Any other information regarding the terms of the agreement
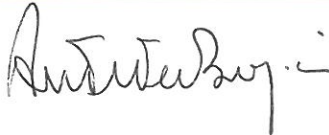
1. Grading systems of the institutions

I ROMA27

ECTS credits: Academic Year 60 CFU – One semester 30 CFU

ECTS GRADE	A	B	C	D	E	F
ITALY*	30 / 30 E LODE	29- 27/30	26-24/30	23-21/30	20-18/30	<18/30
SPAIN	0-4,9 (SS) FAIL	5,0-6,9 (AP)	7,0-8,9 (NT)	9,0-10 (SB)		

Italian grades range from18/30 to 30/30. All grades below 18 = Fail

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[5]
I ROMA27	**Prof. Antonello Folco Biagini** Chancellor rettore@unitelmasapienza.it		
E SEVILLA05	**Prof. Víctor Jesús García Morales** Vicerrector v.estudiantes@unia.es		

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[5] Scanned signatures are accepted